



Morwenstow Parish Council

Telephone: 07775 726 907

Email: [clerk@morwenstowparishcouncil.co.uk](mailto:clerk@morwenstowparishcouncil.co.uk)

Website: [www.morwenstowparishcouncil.co.uk](http://www.morwenstowparishcouncil.co.uk)

Draft minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 19<sup>th</sup> June 2024 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), K Jones & R Savage, J Phipps, K Boundy, G Worden, N Steer, C Myers, J Payne, S Tilbey & the Clerk – S Rosser .
2.	Apologies for absence were received and accepted from: Cllr. R Savage.
3.	Public Participation: No members of the public were present.
4.	Disclosures: Planning P1 – Cllr. J Payne. He left the room during the discussion on this application.
5.	Dispensations: To consider requests from Members for dispensations - <i>none received</i> .
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 15 <sup>th</sup> May 2024 were approved and signed by the Chair.
7.	Matters arising from the minutes and updates – for information only. None.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. A brief report was received due to C. Cllr. Tilbeys' laptop breaking in the week. The Community Chest is still available for groups to apply to. The application needs to be made digitally. The CAP would like to know how everyone feels that it is performing. The CAP meeting was attended recently by the Chair and Clerk online. There was talk of workshop reintroductions and improvement of the joined-up thinking.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> <li>a) Parish maintenance &amp; hedges; invoice for hedge trimming &amp; safety barrier for bridge between Brownsplitt &amp; Hackmarsh – Oliver Jones confirmed that the cost of the works would be received at some point from the Landowner. Cllr. Hobbs had been to check the bridge at Hackmarsh prior to the meeting. It was felt that it could be saved if repairs were acted upon now. C. Cllr. Tilbey said he would take some photos and send to Oliver Jones. It was felt disappointing by members that Devon Wildlife Trust have not become involved with this, as neighbouring land stewards. Various emails were received via the Parish website relating the operational status of some footpaths. Appropriate action has been taken where possible.</li> <li>b) To note completed tree log; <i>Log checked and signed by the Clerk – no issues noted</i>.</li> <li>c) To note completed playpark log; Cllr. Savage costing for roof repair – <i>not in attendance – deferred to the July meeting</i>.</li> <li>d) To note completed overall grounds log; <i>Log checked and signed by the Clerk– small remedial issue rectified on the fence</i>.</li> <li>e) To note and retain completed outdoor fitness equipment log; <i>Log checked and signed by the Clerk– no issues noted</i>. Cllr. Payne has carried out the paint touch ups and the Clerk is to forward the instruction video for replacement of one bearing.</li> <li>f) Public toilets spruce up; the new painting date is to be confirmed by email and will take place before 3<sup>rd</sup> July.</li> <li>g) Invasive species survey request; ongoing – still being advertised – knotweed reported for the survey on Woolley Green along with various spots along the A39. Request to thin the hawthorn trees at Woolley for safety purposes was accepted and agreed.</li> <li>h) Flag pole – this is still out of action. Plan B will see steel added to the top of the pole rather than the bottom. It is hoped that this will be carried out as soon as possible.</li> <li>i) <i>Request for 'Hawker Country' sign; questions from the last meeting were put to Oliver Jones regarding this. An overview of the request was given, further discussion on location and number of signs is required. Potentially on the A39 North &amp; South or on the way into Shop from Crimp. C. Cllr. Tilbey suggested that a funding application could be made to the community chest to support this. The idea is supported but not quite in the right format as yet. Initial costings for one sign is around £1,000 but that is quite a large sign. Further quotes need to be sought upon some formal agreement on numbers and size. It was thought that it could be nice to involve the school in some kind of competition to design badges for the children.</i></li> <li>j) D-Day beacon report &amp; certificate of participation. A certificate of participation has been received. Councillors were pleased to have marked the occasion and felt that it was well received. Many watched from various locations. The certificate is to be displayed on the website and a letter of thanks to go to Will Massingale for his assistance with supply of the material for the beacon.</li> </ul>
10.	Health & Well Being Project Update: News is still awaited; the feedback so far has been very positive so far. We are positive for an award offer being forthcoming.

11.	To finalise the emergency plan: This was not currently available. <i>Cllr. Steer is to send through a digital copy to the Clerk for publication.</i>																		
12.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see <a href="#">Calendar</a>.  Thursday 11th July 2:00 -2:30pm Planning Permission &amp; Development for Businesses.  <i>(Most CC training sessions have been rescheduled due to the Election).</i></p> <p><b>Opportunities highlighted to Councillors.</b></p>																		
13.	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>* Cornwall Council: CAP meeting details/previous minutes &amp; agendas; Town &amp; Parish Council Newsletter x2k (General Election); positive planning newsletter/neighbourhood planning; prior notification details for camp sites; DBS system changes; Planning Officer Correspondence</li> <li>* Cornwall ALC: Training opportunities; finance presentation slides; news round up; Good Councillor Guide 2024;</li> <li>* NALC – Events; Newsletters; CEO Bulletin; job listings &amp; gov.uk website funding offer</li> <li>* Citizens Advice Bureau – <b>statistics for Morwenstow were shown on screen.</b></li> <li>* Various Emails re Health &amp; Wellbeing Project</li> <li>* Certificate of Grateful Recognition for the D-Day Beacon participation</li> <li>* Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall – <b>drivers request to be advertised on the website and facebook page.</b> Visit Cornwall.</li> <li>* Invoices: Mrs S Joyner, Aquiss, Chadds, Parish Magazine Printing</li> <li>* Bude Business – celebration details for the Chair</li> <li>* Parishioner/public emails: re planning and footpaths</li> <li>* C.Cllr. Tilbey: Door to door Great Ormond Street Hospital collections; Police statistics &amp; June newsletter; EV strategy</li> <li>* Cornwall Air Ambulance thank you for invite to the APM</li> <li>* Local Council Clerk week poem</li> <li>* University Hospitals Funding request</li> <li>* Safety of Lithium-Ion Batteries Campaign <b>support request – no action to be taken.</b></li> </ul>																		
14.	<p>Finances:</p> <ul style="list-style-type: none"> <li>• The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy &amp; Phipps. Cllrs. Steer &amp; Worden checked and signed the bank statements.</li> </ul> <p>Invoices paid were as follows: Aquiss – Broadband: £32.00; Parish Magazine Printing – Hamlets for April: £57.95; Chadds – Toilet rolls &amp; Paper towels: £72.61; Mrs S Joyner - Internal Audit: £100.00 &amp; Mrs S Rosser – Clerk salary and expenses March – June: £1,834.58.</p> <table style="margin-left: 20px;"> <tr> <td colspan="2"><a href="#">Bank reconciliation at 31<sup>st</sup> May 2024</a></td> </tr> <tr> <td>Balance as at 30/04/2024</td> <td style="text-align: right;">- £20,140.18</td> </tr> <tr> <td>Plus income</td> <td style="text-align: right;">- £ 0.00</td> </tr> <tr> <td><b>Less expenditure</b></td> <td style="text-align: right;"><b>- £ 1,637.26</b></td> </tr> <tr> <td>Balance as at 31/05/2024</td> <td style="text-align: right;">- £18,502.92</td> </tr> <tr> <td>Bank statement as at 31/05/2024</td> <td style="text-align: right;">- £18,502.92</td> </tr> <tr> <td><b>Less outstanding payments</b></td> <td style="text-align: right;"><b>- £ 61.13</b></td> </tr> <tr> <td>Business reserve balance as at 31/03/2024</td> <td style="text-align: right;">- £ 10,222.68</td> </tr> <tr> <td><b><i>Total funds held as at 31/05/2024</i></b></td> <td style="text-align: right;"><b><i>- £28,664.47</i></b></td> </tr> </table> <ul style="list-style-type: none"> <li>• Change of address forms for completion for the Clerk: It was resolved to change the business address of the Parish Council to that of Wild Bank, Woolley, Morwenstow, Bude, Cornwall EX23 9PW. This is a digital process that will be completed by the Clerk, Chair and Vice-Chair. It cannot be actioned until approval of these minutes in July 2024.</li> </ul>	<a href="#">Bank reconciliation at 31<sup>st</sup> May 2024</a>		Balance as at 30/04/2024	- £20,140.18	Plus income	- £ 0.00	<b>Less expenditure</b>	<b>- £ 1,637.26</b>	Balance as at 31/05/2024	- £18,502.92	Bank statement as at 31/05/2024	- £18,502.92	<b>Less outstanding payments</b>	<b>- £ 61.13</b>	Business reserve balance as at 31/03/2024	- £ 10,222.68	<b><i>Total funds held as at 31/05/2024</i></b>	<b><i>- £28,664.47</i></b>
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15.	<p>Planning:</p> <p><b>Planning Partnership:</b> Update from Cllr. Worden if available. <i>No update at present – more news after the election.</i></p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p><b>P1 – <a href="#">PA24/03618</a>  </b> Non-material amendment in relation to decision notice PA23/08701 dated 21/12/2023 for amendment to external materials namely, replacing stone render. Removal of 2no. roof lights   Lowena Woodford Bude Cornwall EX23 9JD  <b>MPC Comments:</b> Morwenstow Parish Council support the non-material amendment.</p> <p><b>P2 – <a href="#">PA24/01303</a>  </b> The construction of a two-storey extension to replace an existing one-storey extension on the Eastern elevation of the house.   3 Morwenna Road Shop Morwenstow Bude Cornwall EX23 9SW  <b>MPC Comments:</b> Morwenstow Parish Council would like to support this application.  However, the first-floor window of bedroom 1 will be in close proximity of the neighbouring property.  The Council would like to request that this window of obscure glazing to prevent the loss of amenity, or perhaps to switch to a velux window.  Thank you.</p> <p><b>P3 – <a href="#">PA24/01890</a>  </b> Replacement of structurally unstable cottage with new dwelling.   Sunnyside Gooseham Morwenstow</p>																		

Bude Cornwall EX23 9PG – **5 DAY PROTOCOL – Option 1: Agree with the Officers recommendation**  
**No further applications were considered.**

For information only:

- **Awaiting decision:**

[PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR

[PA24/02072](#) | Phased residential development for 4 dwellings | Land West Of Woodridge Woolley Morwenstow Bude Cornwall EX23 9PW

- **Cornwall Council Decision Approved/Withdrawn/Refused:**

[PA24/02090](#) | Reserved Matters application following Outline approval PA23/08687 dated 28.11.2023 for a single dwelling (access, appearance, landscaping, layout and scale) | Building and Land at Lower Brownspitt Farm Lower Brownspitt Farm Gooseham Bude Cornwall EX23 9PH –**APPROVED WITH CONDITIONS.**

[PA24/02906](#) | Proposed single-storey extension | Eastbrook Gooseham Morwenstow Bude Cornwall EX23 9PG - **APPROVED WITH CONDITIONS.**

[PA24/01720](#) | Outline Application for one new dwelling, with all matters reserved except for access. | Land Between Foxhaven and Meadow View Eastcott Bude Cornwall – **REFUSED.**

- **Pre-Application Advice given: NONE**

- **Appeal to Secretary of State: (ON-GOING)**

23/00160/REF | Construction of five detached dwellings. | Land East of West Beckon Close Shop Morwenstow Cornwall

16. Date of next monthly meeting – **Wednesday 17<sup>th</sup> July 2024.**

With there being no further business – the Chairman closed the meeting at: 9:08pm.